

# MEMORIAL HIGH SCHOOL

Lisa Weir, Principal



June 13, 2022

## CIT Minutes

Members Present:	Buffie Matthews, Jennifer Young, Stephanie Jackson, Martha Meyer, Melissa Blakeslee, Ryan West, Lisa Weir, Elizabeth Carney, Kelly Ramirez, Annie Huynh
Members Absent:	Courtney Anderson, Molly Ellis, Tanzeela Aziz, Melanie Fowler, Jeannette Muecke, Amy Pannagl, Lanchi Thai, Rebecca Banc, Brian Reppart, Mona Bates
Meeting was called to order by:	Lisa Weir, Building Principal

**Asst Princ/Assoc Principal Discussion/Process- CIT members only:** Principal Weir informed the team that the MHS principal team is losing one Assistant Principal, Greg Bowhuis and our Associate Principal, Catherine Pavone. Ms. Weir informed the team that the current admin team had been pre-screening applicants including our very own Jennifer Young for the Associate Principal position. She went over what the interview process looked like before bringing in the final four candidates for CIT panel interviews.

**Asst Princ/Assoc Principal interviews:** The CIT conducted a full panel interview including a Q & A session four each of the candidates.

**Post-Interview Discussion/Feedback:** Ms. Weir held the CIT after all interviews were conducted for post review/feedback of each candidate. The team unanimously decided on the best candidates of which will move forward to another interview at district level to include board members for final decision.

**Meeting was adjourned at 12:45 PM.**

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