

MEMORIAL HIGH SCHOOL

Lisa Weir, Principal



January 13, 2022

CIT Minutes

Members Present:	Jennifer Young, Catherine Pavone, Debbie Autenreith, Susan Wienert, Martha Meyer, Elizabeth Carney, Melissa Blakeslee, Alex Dewey, Lindley Amarantos, Margaret Sanders, Tanzeela Aziz, Marty Herzog.
Members Absent:	Ryan Saam, Steven Nickerson, Laura Horn, Cynthia Bove, Vincent Quinones, Van Tran, Molly Ellis.
Meeting was called to order by:	Lisa Weir, Building Principal

US History Field Test (February 15th): This test is for every Junior. Students will test during periods 1-4.

Construction Update: Students are loving the new building. They wish they had all their classes there. The only issue that we have noticed was the outdoor breezeway is a little difficult to maneuver with it being the only way in and out of the new building. We have been able to remove all the benches in the area and that has improved the situation however once Magenta wing is torn down we will be able to widen the path more which should solve the issues. Right now, we have asked staff to be a little more lenient with tardiness.

Most students use the cafeteria for lunch and a few use the courtyard on the East building (old building). Teachers and students are starting to use the collaborative spaces. The Graze coffee bar will be giving away free coffee on Tuesdays for this month.

The old cafeteria has been gutted and work will continue through this semester. Engineering and Special Education classes will be designated for this space. Completion is expected during the summer for the start of the new school year. There is a possibility that we will be able to take down part of the white wing to help keep construction moving. The T-Shacks on the field house side will be removed around spring break. Once the T-shacks are removed, we will close half the field house parking lot to build more parking spaces which should take approximately 2-3 weeks.

No Mega lunch for next year. When looking at the schedule, field space and athletics, it makes one lunch very difficult.

Ribbon Cutting Next Week: January 20th at 4pm. This will be an open house/Ribbon cutting. The orchestra and choir will perform.

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Staffing/Enrollment Projections: Our enrollment projection are 2507 for next year. Although we are only 10 students less than this year's projections, we will lose 5 teacher positions. We have asked for some positions back. We believe that with the new building we will have more students than projected. Currently we have 3 retirements and we are posting these positions.

Registrar: We are struggling to find a permanent registrar. We are in the process of possibly transitioning someone already on campus to fulfill this position.

New PTA Program (Debbie A.): This new program is like an on-demand content for study skill, organization, etc on the website. This website will also provide any possible short internships for students to get an idea of different occupations.

Transition day- Transition day has been moved to February 23rd. Feeder 8th graders will come over to tour the school and participate in an assembly. There will also be an informational meeting at 6pm in the auditorium.